



Road Ranger Safety Meeting 06/07/2023

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

June 7th, 2023

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **Phone Replacement Update**
- **MOT Training**

- Chris started meeting by introducing new employees
- Chris went over topics that would be discussed throughout the meeting
- Chris went over reminders for road rangers of things to do before leaving the yard
 - Clean and wash the trucks inside and out
 - Check fluids and supplies
 - Check that all tools are present and secure
 - Double check hygiene and uniform
- Chris discussed F.S. 316.011, use of emergency vehicles classifying road rangers as emergency vehicles
 - Do not use emergency vehicle use only turn around
- Chris went over general safety while driving
 - Drive in the right lane 5 mph below posted speed limit
 - Look 3 times before changing lanes and merging into traffic
 - Keep distance from the vehicle in front of you
- Chris reminded road rangers of things to do at an event
 - Stop safely or turn around at next exit and come back to the event
 - Do not use official turn arounds
 - Pull off the roadway to read messages or edit an event
 - Call TMC for all stops and sign boards up
 - Stay in communication with TMC
 - Get all vehicle information
 - Deploy all 15 cones
- Chris went over the procedural errors for the month
- Chris discussed general safety for road rangers
 - Always wear your seatbelt as it is the law
 - Do not follow motorist unless TMC request it
- Chris reminded road rangers it is officially hurricane season
 - Be prepared at home and have family prepared
 - Be prepared to work
 - Dee Dee discussed previous hurricane situations and how they would deploy road rangers. Even if it does not directly hit us, people will travel through our district
- Chris went over break and shift change notes

- Limit to 15 minutes
 - Do not take breaks between 6a-9am and 3pm-7pm
 - Get off the yard by 6:15am
 - Do not call off shift before the shift is over
- Chris went over flagged breaks and shift changes
- Chris discussed MOT notes
 - All 15 cones get placed out
 - Never place your back to traffic
 - Always assume other drivers do not see you
 - Put a barrier between yourself and on coming vehicles
 - Never trust anyone but yourself
 - Do not get in a hurry unless immediate risk to life or safety
- Chris showed MOT pictures good and bad from the month
- Chris went over general notes with road rangers
 - Be sure to check fuel gages before giving fuel and getting approval from TMC
 - 24/7 routes do not get overtime codes
 - Turn Safe Tow codes into the office
 - Be short and factual on the radio
 - Do not accept any tips or compensation while working
 - Never take pictures of an event
 - Do not post on social media
- Chris advised new cell phones are successfully rolled out at Philips and Boote will be next week
 - Do not turn on hotspots
 - Do not use for personal use
- Chris went over chain of command and where to go for help
- Jackie discussed some notes from HR
- Chris asked if there have been any issues with any other vendors
- Chris concluded meeting



Road Ranger Safety Meeting

Wednesday, June 7th 2023

Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jackie Hall			HR		
Michael Slizew			ROAD LAWYER		
Kenny Peterson	FCRR	Phillips	RR		
Robert Parrott		Phillips	Road Ba		
Jessica Pease	FCRR	Boate	RR		
Edward Thomas	FCRR	Boate	RR		
Lakeland Gie	FCRR	Boate	RR SUP		
Chris Ales	FCRR	Boate	RR		
Michael Lippert	FCRR	Boate	RR		
L Haines	FCRR	//	//		
L Ewings	FCRR	Boate	RR		
D Thomas	FCRR	Boate	RR		
Mark Chong	FCRR	Boate	RR		
Mark	FCRR	Boate/Phillips/Alph	CEO		
Tina Dickerson	FCRR	Phillips	Sup		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jerry Baker	FCRR	Phillips	Driver	904-333-9124	
A.J. WEARLEY	FCRR	Phillips Hwy	RR	904-450-9397	
Barnard, Matthew	FCRR	Phillips	RR		
Chris Marinou	FCRR	Phillips	RR		
Richard Alver	FCRR	Phillips	RR		
Camryn Glisson	FCRR	Phillips	RR		
Angy Henry	FCRR	Phillips	OPERATOR		
Luis Otero	FCRR	Phillips	RR OPER		
Scott Kuntz	FCRR	Phillips	Sup	537050	
Michael Bannor	FCRR	Phillips	RR		
Thomas Hudson	FCRR	Phillips	RR		
Jerry Line	FCRR	Phillips	RR		
Jillian Hardy	FCRR	Phillips	RR	904-713-7985	
STEPHEN SHAWERS	FCRR	Phillips	RR		
Willie McCallah	FCRR	Phillips	RR	904-260-6009	
Shelby Mullins	Metric		Admin		
Amanda Nichols	Metric	Jax	Supervisor	904 903 2000	